



## Prequalification of Suppliers & Service Providers for the Supply of Goods and Services for 2025

*Simlaw Seeds Company (U) Ltd* invites applications from eligible and qualified suppliers and service providers to be prequalified for the supply of goods and services as outlined below. Interested firms are invited to submit their prequalification documents in accordance with the requirements of this notice.

The prequalification will cover the following categories:

### GOODS CATEGORIES

NO	CATEGORY
G1	Supply and Delivery of General Office Stationery
G2	Supply and Delivery of Printed Stationery - Accountable Documents
G3	Supply and Delivery of Toner & Cartridges
G5	Supply and Delivery of Tea Consumables - Sugar, Honey, Tea Bags
G6	Supply and Delivery of Drinking Water
G7	Supply and Delivery of Cleaning Materials, Soap, Detergents, Tissue Paper
G8	Supply and Delivery of Strapping Rolls, Thread Cones, Cotton Cones, and Sisal Twine
G9	Supply and Delivery of Airtime
G10	Supply and Delivery of Branded Promotional Materials - Staff Uniform, T-Shirts, Caps, Sweaters, Umbrellas
G11	Design and Printing of Calendars, Diaries, Notebooks, Christmas Cards, Posters, Fliers, Brochures
G12	Supply and Delivery of ICT Hardware and Software - Office Machines/Equipment, Computers, and Printers
G13	Supply of Branded Self-Adhesive Tapes and Manila Tags
G14	Printing and Delivery of Self-Adhesive Labels
G15	Supply of Branded Packaging Materials – Cartons

<b>NO</b>	<b>CATEGORY</b>
<b>G16</b>	Supply of Packaging Materials – Reels & Polyethylene Pouches
<b>G17</b>	Supply of Packaging Materials – Tins
<b>G18</b>	Supply of Packaging Materials – Paper Packets
<b>G19</b>	Supply of Packaging Materials – Carrier Bags and Polyethylene Packets
<b>G20</b>	Supply and Delivery of Office Furniture, Furnishings & Fittings
<b>G21</b>	Supply and Delivery of Tyers, Tubes, and Spare Parts for Motor Vehicles and Motorcycles
<b>G22</b>	Supply and Delivery of Lab Equipment and Chemicals
<b>G23</b>	Supply and Delivery of Uniform and Protective Clothing
<b>G24</b>	Supply and Delivery of Agricultural Implements (e.g. Sprayers)
<b>G25</b>	Supply and Delivery of Electrical Fittings and Hardware Materials
<b>G26</b>	Supply and Delivery of Polybags & Jute Gunny Bags

## **SERVICES CATEGORIES**

<b>NO</b>	<b>CATEGORY</b>
<b>S1</b>	Maintenance and Servicing of Server, Computer, UPS, CCTV and LAN, Printers, and Scanners
<b>S2</b>	Maintenance and Servicing of Plant & Machinery
<b>S3</b>	Maintenance and Servicing of Motor Vehicles
<b>S4</b>	Provision of Fumigation and Pest Control Services
<b>S5</b>	Provision of Corporate Branding and Signage Services
<b>S6</b>	Supply, Installation, and Maintenance of Air Conditioning Equipment
<b>S7</b>	Servicing and Maintenance of Fire Fighting Equipment
<b>S8</b>	Servicing and Maintenance of Generators
<b>S9</b>	Repair and Maintenance of Weighing Machines

NO	CATEGORY
S10	Provision of Sanitary Services
S11	Provision of Laundry/Dry Cleaning Services
S12	Provision of Electrical Services & Maintenance of Electrical Equipment
S13	Repair and Maintenance of Buildings
S14	Provision of Furniture Repair Services - Drawers, Cabinets
S15	Provision of Plumbing and Drainage Services
S16	Provision of Air Ticketing & Travel Services
S17	Provision of Clearing and Forwarding Services
S18	Provision of Courier and Parcel Services
S19	Provision of Transport, Car Hire, and Taxi Services
S20	Provision of Advertising Services
S21	Provision of Security Guarding and Alarm Services
S22	Provision of Catering Services (Namanve, 6 <sup>th</sup> Street Industrial Area, Nakivubo, Mbale, Kapchorwa, Bukwo, Mbarara, Masindi)
S23	Provision of Event Management Services
S24	Provision of Consultancy Services (Architects, Quantity Surveyors, and Engineers)
S25	Provision of Management Consultancy Services - Trainings, Surveys, etc.
S26	Provision of Consultancy Services to Undertake Customer Satisfaction Survey
S27	Building Contractors and Civil Works
S28	Provision of Insurance and Brokerage Services

## **SUBMISSION INSTRUCTIONS**

Interested suppliers and service providers must submit the following documents for prequalification:

1. **Company Profile** (including registration details, ownership structure, and contact information)
2. **Proof of Registration** with relevant government authorities (tax clearance, business licenses, etc.)
3. **Trade References** (at least three from reputable organizations/companies)
4. **Financial Statements** for the last three years, certified by a registered auditor
5. **Experience and Expertise** in the relevant category
6. **Compliance with Local Laws** (e.g., health, safety, and environmental regulations)
7. **Other Relevant Certifications** (ISO certifications, quality assurance standards, etc., if applicable)

## **ELIGIBLE APPLICANTS**

Employees of Simlaw Seeds Company (U) Ltd, their spouses, child, parent, brother or sister; child, parent, brother or sister of a spouse, their business associates or agents and firms/ organizations in which they have a substantial or controlling interest shall not be eligible to be prequalified. Company officers with such relatives are also not allowed to participate in any procurement proceedings.

## **COST OF APPLICATION**

The applicant shall bear all costs associated with the preparation and submission of its application. The Procuring Entity will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process.

Prequalification documents should be submitted to the tender box at Simlaw Seeds Company (U) Ltd no later than **25/2/2025**.

The prequalification process is open to all eligible and qualified suppliers and service providers. However, Simlaw Seeds Company (U) Ltd reserves the right to accept or reject any application without assigning any reason.

### **For Inquiries, Please Contact:**

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